



ALL SAINTS


ROMAN CATHOLIC SCHOOL – YORK

01904 647877

Upper School: Mill Mount, York, YO24 1BJ
usreception@allsaints.york.sch.uk

Lower School: Nunnery Lane, York, YO23 1JG
lsreception@allsaints.york.sch.uk

PARENT, TEACHERS & FRIENDS ASSOCIATION (PTFA)

Working  Together

Dear Parents and Friends,

Please help your school with a GIFT AID donation

A huge thank-you if you already contribute to All Saints' PTFA Gift Aid scheme. As a voluntary-aided school, we receive limited government funding and gift-aided donations are the main way of raising extra money.

The All Saints community is special and we all want the best for staff and students. The PTFA makes a real difference by funding the 'added extras' that improve school life - items such as: the minibus, library books, computers, bibles, sports kit and equipment, drama, music and art facilities and photography gear.

We aim to raise at least £25,000 each year, so **we really do need the help of every family and would appreciate your regular support, no matter how little.** For every £1 you donate (as a UK taxpayer) GIFT AID allows the school (as a charity) to claim back 25p. So the school receives £1.25, at no extra cost to you.

What to do next: if you are a first-time contributor or you would like to change the amount of an existing contribution (e.g. when a child joins or leaves the school):

1. Decide how much to donate per attending child – we suggest £5 to £10 per month, but please consider more, or less.
2. Fill out the forms on the following pages:
 - Form 1 - *Gift Aid Declaration & Children Details*
 - Form 2 - *STANDING ORDER* and **remember to tick** either *New standing order* or *Change to an existing standing order*
3. Return the forms to either school office, in an envelope marked **Finance Officer - PTFA Gift Aid**

Although you can set up standing orders yourself, please use the above method as it allows the school to track contributions effectively. The school keeps all information confidential.

For queries contact Richard Smith, giftaid@allsaints.york.sch.uk

More PTFA information is on the school website: www.allsaints.york.sch.uk
- look under the tab 'For parents'

Form 1 - Gift Aid Declaration / Children details

GIFT AID DECLARATION

Donor Ref. No.
(school use)

Please fill out in **dark ink** using BLOCK CAPITALS

ALL SAINTS RC SCHOOL PTFA, YORK

Charity Ref : **XN71198**

Details of donor : (one name only of a person who is a UK taxpayer)

Title _____ Forename (s) _____

Surname : _____

Address : _____

Post Code : _____ (The postcode is essential)

- I want All Saints PTFA to treat all donations I have made since 6 April 2000 and all donations I make from the date of this declaration, until I notify you otherwise, as Gift Aid donations.
- I want to reclaim tax on all my donations.
- I will inform All Saints PTFA if I don't pay an amount of tax that at least equals the tax the PTFA (and other charities) will reclaim on this donation.

Signature : _____

Date : _____

CHILDREN DETAILS

Please provide Full names & Forms of your children currently attending the school, if applicable (the PTFA only uses this information for cross-checking) :

Form 2 - STANDING ORDER

ALL SAINTS RC SCHOOL PTFA, YORK

Charity Ref: **XN 71198**

Please fill out in **dark ink** using BLOCK CAPITALS

Donor Ref. No.
(school / bank use)

Instructions to the bank:

Please use the 'Donor Ref. No.' (above right) in the 'reference' so we can identify who the payment is from.

Bank, please note, this is: **a New Standing Order** **(customer to tick)**

a Change to an Existing Standing Order **(customer to tick)**

Your Bank : _____

Bank Address : _____

_____ Postcode : _____

Sort code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please pay to : **HSBC BANK PLC**
Address : **PO BOX 26, 13 PARLIAMENT STREET**
 YORK, YO1 8XS

Sort Code : **40-47-31** Account no. : **03421120**

Please pay the sum of : £ _____ (Amount in words: _____)

Monthly, Starting on (dd / mm / year) ____/____/____ until further notice

And debit my account number :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Account name :

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My Address : _____

_____ Post Code : _____

Signed :

Full name :
